

# Council

Mon 10 Jun  
2013  
7.00 pm

Council Chamber  
Town Hall  
Redditch

**REDDITCH** BOROUGH COUNCIL

*making  
a  
difference*

[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)

# Access to Information - Your Rights

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The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000, has further broadened these rights, and limited exemptions under the 1985 Act.

Your main rights are set out below:-

- Automatic right to attend all Council and Committee meetings unless the business would disclose confidential or “exempt” information.
- Automatic right to inspect agenda and public reports at least five days before the date of the meeting.
- Automatic right to inspect minutes of the Council and its Committees (or summaries of business undertaken in private) for up to six years following a meeting.
- Automatic right to inspect lists of background papers used in the preparation of public reports.
- Access, upon request, to the background papers on which reports are based for a period of up to four years from the date of the meeting.
- Access to a public register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc.
- A reasonable number of copies of agenda and reports relating to items to be considered in public must be made available to the public attending meetings of the Council and its Committees etc.
- Access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned.
- Access to a summary of the rights of the public to attend meetings of the Council and its Committees etc. and to inspect and copy documents.
- In addition, the public now has a right to be present when the Council determines “Key Decisions” unless the business would disclose confidential or “exempt” information.
- Unless otherwise stated, all items of business before the Executive Committee are Key Decisions.
- (Copies of Agenda Lists are published in advance of the meetings on the Council's Website:  
[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)

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**If you have any queries on this Agenda or any of the decisions taken or wish to exercise any of the above rights of access to information, please contact  
Ivor Westmore  
Democratic Services**

**Town Hall, Walter Stranz Square, Redditch, B98 8AH  
Tel: (01527) 64252 (Extn. 3269) Fax: (01527) 65216  
e.mail: [ivor.westmore@bromgroveandredditch.gov.uk](mailto:ivor.westmore@bromgroveandredditch.gov.uk)**

# Welcome to today's meeting.

## Guidance for the Public

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### **Agenda Papers**

The **Agenda List** at the front of the Agenda summarises the issues to be discussed and is followed by the Officers' full supporting **Reports**.

### **Chair**

The Chair is responsible for the proper conduct of the meeting. Generally to one side of the Chair is the Committee Support Officer who gives advice on the proper conduct of the meeting and ensures that the debate and the decisions are properly recorded. On the Chair's other side are the relevant Council Officers. The Councillors ("Members") of the Committee occupy the remaining seats around the table.

### **Running Order**

Items will normally be taken in the order printed but, in particular circumstances, the Chair may agree to vary the order.

**Refreshments** : tea, coffee and water are normally available at meetings - please serve yourself.

### **Decisions**

Decisions at the meeting will be taken by the **Councillors** who are the democratically elected representatives. They are advised by **Officers** who are paid professionals and do not have a vote.

### **Members of the Public**

Members of the public may, by prior arrangement, speak at meetings of the Council or its Committees. Specific procedures exist for Appeals Hearings or for meetings involving Licence or Planning Applications. For further information on this point, please speak to the Committee Support Officer.

### **Special Arrangements**

If you have any particular needs, please contact the Committee Support Officer.

Infra-red devices for the hearing impaired are available on request at the meeting. Other facilities may require prior arrangement.

### **Further Information**

If you require any further information, please contact the Committee Support Officer (see foot of page opposite).

### **Fire/ Emergency instructions**

If the alarm is sounded, please leave the building by the nearest available exit – these are clearly indicated within all the Committee Rooms.

If you discover a fire, inform a member of staff or operate the nearest alarm call point (wall mounted red rectangular box). In the event of the fire alarm sounding, leave the building immediately following the fire exit signs. Officers have been appointed with responsibility to ensure that all visitors are escorted from the building.

**Do Not stop to collect personal belongings.**

**Do Not use lifts.**

**Do Not re-enter the building until told to do so.**

The emergency **Assembly Area** is on **Walter Stranz Square**.





# Council

Monday, 10th June, 2013

7.00 pm

Council Chamber Town Hall

## Agenda

### Membership:

Cllrs:	Wanda King (Mayor)	Carole Gandy Adam Griffin
	Pat Witherspoon (Deputy Mayor)	Bill Hartnett Pattie Hill
	Joe Baker	Roger Hill Gay Hopkins
	Roger Bennett	Alan Mason
	Rebecca Blake	Phil Mould
	Michael Braley	Brenda Quinney
	Andrew Brazier	Mark Shurmer
	Juliet Brunner	Yvonne Smith
	David Bush	Luke Stephens
	Michael Chalk	Debbie Taylor
	Simon Chalk	Derek Taylor
	Greg Chance	
	Brandon Clayton	
	John Fisher	
	Andrew Fry	

<b>1. Welcome</b>	The Mayor will open the meeting and welcome all present.
<b>2. Apologies</b>	To receive any apologies for absence on behalf of Council members.
<b>3. Declarations of Interest</b>	To invite Councillors to declare any interests they may have in items on the agenda.
<b>4. Minutes</b> Chief Executive	To confirm as a correct record the minutes of the Annual meeting of the Council held on 20th May 2013. <b>(Minutes circulated in Minute Book 1 - 2013/14)</b>

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Monday, 10th June, 2013

<p><b>5. Announcements</b></p>	<p>To consider Announcements under Procedure Rule 10:</p> <ul style="list-style-type: none"><li>a) Mayor's Announcements</li><li>b) Leader's Announcements</li><li>c) Chief Executive's Announcements.</li></ul> <p>(Oral report)</p>
<p><b>6. Questions on Notice</b> Chief Executive</p>	<p>No questions have been submitted to date under Procedure Rule 9.2.</p>
<p><b>7. Motions on Notice</b> Chief Executive</p>	<p>No Motions have been submitted under Procedure Rule 11.</p>
<p><b>8. Executive Committee</b> Chief Executive</p>	<p>To receive the minutes and consider the recommendations and/or referrals from the following meetings of the Executive Committee:</p> <p><u>9th April 2013</u></p> <p>There are no matters requiring the Council's consideration.</p> <p><b>(Minutes of the meetings on 9th April 2013 circulated in Minute Book 1 – 2013/14)</b></p>
<p><b>9. Regulatory Committees</b> Chief Executive</p>	<p>To formally receive the minutes of the following meetings of the Council's Regulatory Committees:</p> <p>Audit &amp; Governance Committee - 18th March 2013 25th April 2013</p> <p>Licensing Committee - 11th March 2013</p> <p>Planning Committee - 3rd April 2013 8th May 2013</p> <p>Standards Committee - 8th April 2013</p> <p>(There are no outstanding matters requiring the Council's consideration)</p> <p><b>(Minutes circulated in Minute Book 1 – 2013/14)</b></p>

<p><b>10. Constitution - Annual Review</b></p>	<p>To confirm the Council's Constitutional arrangements.</p> <p>(Constitution documents available in the Group Rooms for Members and on the Council's website)</p>
<p><b>11. Appointments to Outside Bodies</b></p> <p>(Pages 1 - 8)</p> <p>C Felton - Head of Legal, Equalities and Democratic Services</p>	<p>To agree appointments to various outside bodies.</p>
<p><b>12. Urgent Business - Record of Decisions</b></p> <p>Chief Executive</p>	<p>To note the following decision taken in accordance with Paragraph 5 of Part 6 of the Constitution since the last ordinary meeting of the Council:</p> <p><b><u>Matchborough East Community Centre Transfer</u></b></p> <p>(Chief Executive / Executive Director, Finance and Resources)</p> <p>Consideration was given to a proposed change to the lease arrangement that was originally agreed by the Executive Committee in December 2012. The reason for urgency was that a delay in the revision to the decision would prevent the services being able to move quickly into their new premises.</p> <p><b>RESOLVED that</b></p> <ol style="list-style-type: none"><li><b>1) Property Services be instructed to assist Leisure and Cultural Services to transfer the MECC to Your Ideas on a Full Repairing basis, excluding the roof which will be subject to a non refundable £1,500 per annum sinking fund payment for a period of seven years; and</b></li><li><b>2) Property Services be instructed to work with Redditch Community Boxing Club to explore a lease option for the shop unit vacated as a result of 1), above, on a Full Repairing Lease basis for a minimum period of seven years.</b></li></ol> <p style="text-align: right;"><b>(Executive Decision)</b></p>

**13. Urgent Business -  
general (if any)**

To consider any additional items exceptionally agreed by the Mayor as Urgent Business in accordance with the powers vested in her by virtue of Section 100(B)(4)(b) of the Local Government Act 1972.

(This power should be exercised only in cases where there are genuinely special circumstances which require consideration of an item which has not previously been published on the Order of Business for the meeting.)

**14. Exclusion of the Public**

Should it be necessary, in the opinion of the Chief Executive, to consider excluding the public from the meeting in relation to any items of business on the grounds that exempt information is likely to be divulged it may be necessary to move the following resolution:

**“that, under S.100 I of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, the public be excluded from the meeting for the following matter(s) on the rounds that it/they involve(s) the likely disclosure of exempt information as defined in the relevant paragraphs (*to be specified*) of Part 1 of Schedule 12 (A) of the said Act, as amended.”**

**[Subject to the “public interest” test, information relating to:**

- **Para 1 – any individual;**
- **Para 2 – the identity of any individual;**
- **Para 3 – financial or business affairs;**
- **Para 4 – labour relations matters;**
- **Para 5 – legal professional privilege;**
- **Para 6 – a notice, order or direction;**
- **Para 7 – the prevention, investigation or prosecution of crime;**

**may need to be considered as ‘exempt’.]**

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15. -

(Note: Anyone requiring copies of any previously circulated reports, or supplementary papers, should please contact Committee Services Officers in advance of the meeting.)

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